

**NATIONAL HEADACHE FOUNDATION INVITES
RESEARCH GRANT SUBMISSIONS**

The National Headache Foundation (NHF) announces the deadline for accepting research protocols for funding consideration is February 1, 2012. If you are interested in submitting a request, please complete the grant application according to the guidelines and return with the abstract, protocol, and detailed budget to:

**National Headache Foundation
Attn.: Research Grants
820 North Orleans, Suite 411
Chicago, Illinois 60610 - 3132**

The projects will be evaluated by the Research and Medical Education Committee upon receipt and grant applicants will be notified of the decision by March 1, 2012.

RESEARCH POLICY

The National Headache Foundation (NHF) supports research in the field of headache and pain as a part of our mission, which also includes offering education and information to headache sufferers and their families.

The National Headache Foundation is interested in research protocols that are objectively sound and whose results can, when published in the medical literature, contribute to a better understanding and treatment of headache and pain. Grants from the NHF will not cover costs including overhead, salaries (payment for technicians, others collecting data, administrative services, etc.), purchasing of equipment, rent, or other indirect expenses.

Grants may be used for the purchase of supplies needed for the study (chemical or pharmacological reagents, laboratory animals, tissue culture materials, forms, etc.) and for costs related to the recruitment of patients, data analysis, interpreting or reading results, etc.

The projects will be evaluated by the Research and Medical Information Committee and grant applicants will be notified by March 1, 2012. If you would like to receive a copy of the grant application, visit our Web site at www.headaches.org or call 1-888-NHF-5552 to request a printed copy. Questions should be directed to Denise Busa, at 312-274-2652.

GRANT GUIDELINES

Funds for a research project approved by the National Headache Foundation are awarded to the individual who is the principal investigator of the study. The funds are sent to the institution that employs the PI but are designated for the PI and the approved study.

If the principal investigator moves to another institution before the study is completed, the funds and rights to publication should be transferred to the new institution. The transfer of funds needs to be approved by the original institution.

The Research and Medical Information Committee of the National Headache Foundation will review all such requests for transfer of funds to insure that proper equipment and expertise are available at the new institution in order to continue and satisfactorily complete the particular study. If the Committee does not feel that the study can be successfully completed at the new institution, transfer of the funds will not take place, and the study must be completed at the original institution with a new investigator.

In the event that the funded study is not completed, any unused funds should be returned to the NHF.

Occasionally an NHF grant is combined with a large NIH "institutional grant," in which case the funds will remain with the original institution if the investigator relocates.

Grants are now available up to \$100,000. All funds from the National Headache Foundation must be accounted for and updated in each milestone and final study report. Unused funds must be returned to the National Headache Foundation. Payment of the initial 25% of the approved grant will be issued upon receipt of a letter indicating the approval of the study by the institution or a recognized national Institutional Review Board for studies involving human subjects.

For those involving animals, a letter from the institution's animal care committee, approving the study must be received before payment is made. Subsequent payments of 25% of the total approved grant amount will be made upon submission of a satisfactory interim report noting completion of 33% and 66% of the study. The final payment will be made upon completion of the study, full accounting of funds spent from the grant, and a satisfactory study report. There is no defined timeline for completion of the study although it is anticipated that most studies will be completed within one year.

Funds are to be used for direct costs of conducting the study such as supplies, payments to subjects for travel, institutional review board fees, and salaries of research coordinators or statisticians. NHF will not cover costs including overhead, physician and primary investigator salaries, purchase of equipment, software, rent, or other indirect expenses. Use of funds that were not budgeted in the original grant application will not be paid without submission of a revised budget that is approved by the National Headache Foundation.

Investigators wishing to present their study at a national meeting may submit a request for a travel grant up to \$1000 when submitting their final study report.

Grant Application

Grant Applications should follow the following guidelines: Applications which lack key components will be returned to the investigator and will not be considered without revisions. Proposals should be single spaced, in 12 point Times New Roman font and follow the outline below.

- A. Abstract (300 words or less)
- B. Objectives (about 1 page)

In this section, indicate the specific objectives of the proposed research with hypotheses that correspond to the objectives, when appropriate. Most proposals have 1 to 5 specific objectives.
- C. Background (2 to 3 pages)

In this section, provide the background that influences the proposed study. Describe the significance of the proposed research and how it will contribute to knowledge about headache and pain. Ideally, the significance should be linked to the specific objectives and hypotheses.
- D. Preliminary data (up to 2 pages)

If available, preliminary data should be provided to establish that the investigators will be able to complete the proposed research and that there is a reasonable likelihood of success. We recognize that these studies are often intended to provide preliminary data for larger proposals.
- E. Methods (up to 5 pages)

In this section, describe the methods for the proposed study. For human studies, the source of subjects and inclusion/exclusion criteria should be specified as well as target sample size. The independent and dependent variables of interest and the methods for measuring these variables should be presented.
- F. Statistical and Data Issues (up to 2 pages)

Indicate how data will be analyzed to meet the specific objectives. Justification for sample size should be provided, ideally with a formal power analysis.
- G. Context and future directions (1 page)

Indicate how these results will be used to change patient care, to suggest future studies, or both.

Investigators should also provide CVs (preferably in NIH format) for the Principle Investigator and for key personnel. A budget is required with specific milestones for funds indicated. Accounting of funds spent must be submitted to receive all milestone payments.

Also, indicate if funding from another source for this proposal is being sought or approved. The applicant should specify the source and amount of other funding.

Final submission date is FEBRUARY 1, 2012 for consideration for funding in 2012